

The East Hampton Education Foundation

*Serving Amagansett, East Hampton, Montauk,
Sagaponack, Springs & Wainscott*

Mini-Grants Program 2023-2024 *From \$200 to \$2,000*



East Hampton Education Foundation

Deadline – November 10, 2023

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6. After the grant activity is completed, you are asked to participate in a Zoom meeting with members of the Grant Committee. This will be a 5-10 minute discussion of points found on the last page of this application. Future funding for you or your school is contingent upon completion of a final report.

Guidelines for the Mini-Grant Program Application

- ✓ Please complete the application online. (Pages 1 and 2);
- ✓ Include a signature from your building principal and/or area director
- ✓ Send a digital copy of pages info@gehef.org
- ✓ **Your application must be received on or before November 1, 2023 in order to ensure timely screening.**

2023-2024 Schedule

| | |
|-----------------------------|--|
| September 2023 | GEHEF Board meeting – review financial status and determine dollar amount available for this cycle |
| September 15, 2023 | Disseminate applications |
| November 10, 2023 | Grant application deadline |
| November 15, 2023 | Grants committee meets to review applications |
| December 2023 | Grants committee reports and makes recommendations for full Board vote on grant approvals |
| January 2024 | Announcements made to grant recipients |
| January 2024-September 2024 | Grants funded, launched, completed, and final reports submitted |

Funding

- ✓ Mini-grants may range from \$200 to \$2,000;
- ✓ The Foundation may elect to fund projects in part or in full;
- ✓ Grants may not cover salaries or payments to individuals for their time;
- ✓ At the conclusion of the project, a final interview with members of the Grant Committee via ZOOM must be completed. **Please see last page for possible discussion questions. Future funding for you or your school is contingent upon completion of a final interview.**

**The East Hampton Education Foundation
Mini-Grant Program Application – Cover Sheet**

Page 1 of 2

Applicant's name _____

Applicant's home e-mail address _____

School name _____

School address _____

School phone number _____

Principal of school involved _____

K-12 Director (if any) of school involved _____

Title of proposed project _____

Short description of proposed project _____

Projected starting date _____

Projected ending date _____

Total grant request (total not to exceed \$2,000) _____

**The East Hampton Education Foundation
Mini-Grant Program Application – Project Proposal**

Page 2 of 2 (Add extra pages, if necessary)

- Describe your proposal. How does it provide *innovative* educational opportunities for students that are currently not possible in your school?

- Who will be involved? How many students will this affect/impact?

- What are your project goals?

- Where will the project take place?

- How will the grant monies be spent? (I understand that I need to save all receipts as proof of all expenditures) Please include catalogue information, pictures of equipment being ordered, and any relevant information which would be useful to the Committee.

Supplies & equipment: _____
Services: _____
Transportation: _____
Other: _____
Total: _____

Signatures:

Applicant _____ Date _____

Building Principal _____ Date _____

K-12 Director _____ Date _____

Please forward a digital copy of pages 1 and 2 to
info@gehef.org

SAMPLE / MODEL

The East Hampton Education Foundation Mini-Grant Program Application – Project Proposal

Page 2 of 2 (Add extra pages, if necessary)

- Describe your proposal. How does it provide *innovative* educational opportunities for students that are currently not possible in your school?

In order to enhance the Core Curriculum Standards for Literacy, Music, Visual Arts, and Technology at Bernardsville Middle School, students will research an artist and a specific painting that is on display at BMS. They will research (on-line), write an original piece on the artist and his/her work, select music to accompany the writing, and then make an audiotape. Audiotapes will be merged so that listeners and viewers can tour the BMS halls as a "Gallery Walk" similar to art museums. We will have an evening "Gallery Walk" opening for parents and community members.

- Who will be involved? How many students will this affect/impact?

*Up to 30 students (open to Grades 5-8)
Guest lecturer on various artists and their work*

- What are your goals with this project?
 1. *To increase knowledge of the art history component of DBAE (Discipline Based Art Education).*
 2. *To integrate use of technology into an interdisciplinary project.*
 3. *To provide an authentic learning experience which has a real audience.*
 4. *To enhance the learning environment and climate of BMS.*

- Where will the project take place?

*Students will work in the art room during the activity period.
Students will utilize the computer room for on-line research.*

- How will the grant monies be spent? (I understand that I need to save all receipts as proof of all expenditures)

| | | |
|-------------------------|------------------------------|---------|
| Supplies and equipment: | 20 tape cassettes @ \$2 | \$ 40 |
| | 20 tape players @ \$20 | \$ 400 |
| | Art history resource books | \$ 150 |
| | Art prints with frames | \$ 900 |
| | Gallery opening refreshments | + \$ 60 |
| Total: | | \$1,550 |

**The East Hampton Education Foundation
Mini-Grant Program - Final Report/ Interview Discussion**

Name of your program that received mini grant funding:

How many students participated? _____

How many staff members participated? _____

How was the grant money distributed?

| | |
|-------------------------|--|
| Supplies and Equipment: | |
| Professional Services: | |
| Transportation: | |
| Other: | |

Please provide your assessment of the program: Possible topics to be discussed.

1. What were the highlights of the project?
2. Did you meet your project goals?
3. Do you consider the project a success?
4. What evidence can you provide that students were impacted by the project? To what degree were students impacted by the implementation of the project?
5. Would you make any changes to the implementation of the project?
6. What recommendations do you have for others who might like to implement this project?
7. Do you anticipate continuing the project in the future?

Please provide:

- 1. Brief quotes from three students about their participation in the project**
- 2. Several photographs and/or other documentation that illustrate the grant activity in jpg or png format.**